



# City of Hastings Community Development Department

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## NOTIFICATION FORM

For Temporary Signs (ribbons, banners, pennants, and similar attention getting devices)

Business Name \_\_\_\_\_

Address of Business \_\_\_\_\_

Responsible Party \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Dates sign will be up \_\_\_\_\_ to \_\_\_\_\_ (Max 90 days/yr)  
(Start) (End)

\_\_\_\_\_ to \_\_\_\_\_ and \_\_\_\_\_ to \_\_\_\_\_

Future dates may be added if known

### Partial list of Temporary Sign requirements

- Only one may displayed at a time per property
- Only allowed for a total of 90-days per calendar year
- Must be securely attached and in good condition
- Affixing to vehicles is prohibited
- **Signs displayed prior to notification or in violation of these regulations may result in a citation requiring a court appearance**

By checking this box and submitting this form, I indicate that I understand these regulations and that I will abide by them. I further accept responsibility for this temporary sign and will remove it on or before the expiration date.

Please fill out this form, save it to your computer and email it to:

[jfortney@hastingsmn.gov](mailto:jfortney@hastingsmn.gov)

Approvals will be emailed back to you in one business day, when possible.

Call Justin Fortney, City Planner with any questions 651-480-2381