

Chapter 7 Holidays

Holidays

All regular full and part-time non-union employees will receive the following holidays off with pay:

New Year's Day
Martin Luther King, Jr. Day
President's Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
Christmas Day
Two Floating Holidays

Regular, part-time employees receive holiday pay on a prorated basis for all City holidays, regardless of whether they are scheduled to work on the day on which the holiday is recognized. This may result in adjusting schedules to maintain the number of budgeted hours for that position.

A holiday that falls on a Saturday will be observed the preceding Friday. A holiday that falls on a Sunday will be observed the following Monday.

Floating Holidays

New employees who begin employment by June 30 are eligible for two floating holidays. Employees who begin employment after June 30 are eligible for one floating holiday that year.

Regular, part-time employees will receive credit for floating holidays on a pro-rated basis, subject to the budgeted hours scheduled.

Floating holidays must be taken in the full increment earned, and cannot be carried over to the next calendar year.